



DEPARTMENT OF URBAN DEVELOPMENT

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No: 1/2025/DMA/BLDGPERMIT/PARTFILE/ 1709 Dated:- 25/07/2025.

CIRCULAR

Sub:- Structures existing on revenue survey plan of land holdings in Urban Local Bodies reg.

In pursuance to the Circular No.16/11/90/RD(PF)/2527 dated 24/07/2025, issued by the Revenue Department, Government of Goa, Secretariat, Porvorim-Goa, stating therein Vide Order No. 16/11/90-RD dated 07/03/2007, published in the Official Gazette dated 29/03/2007, Series I No. 52, the Government of Goa, in exercise of the powers conferred under Section 35 of the Goa Land Revenue Code, 1968, has exempted all lands (survey holdings) situated in the Settlement Zone, as per the Regional Plan/ Outline Development Plan, from the operation of provisions of Sections 30, 32, 33 and 34, provided the following conditions are fulfilled:

1. The survey records of such survey holdings (i.e., the first survey plan prepared under the provisions of the Goa Land Revenue Code, 1968, around the period between 1970-1972) show the existence of a structure on the said land.
2. The total area of the survey holding does not exceed 1000 square meters; and
3. The existing structure, as shown in the survey map, covers at least 25% of the total area of the said plot.

Further, it has been clarified that, in cases where a structure is already in existence and is reflected both in Form I and XIV/Form D and in the survey plan prepared under the said Code during the aforementioned period, such area shall be treated as settled land, as the said area of structure does not form part of agricultural land requiring conversion as per Section 30 and 32 of the Goa Land Revenue Code, 1968. Accordingly, the requirement of obtaining a fresh Conversion Sanad shall not arise in respect of the area covered by such structure.

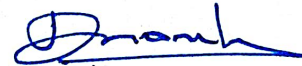
In view of the above, it is hereby clarified that the structures which comply with the aforementioned conditions, where a structure is already in existence and is reflected both in Form I and XIV/Form D and in the survey plan prepared under the said Land Revenue Code during the aforementioned period, the owner/occupants of such structure are not required to produce any construction license to prove its legality and same shall be consider as legal structure.

In case of any formal recognition is required then the owners/occupants may submit a written request to Commissioner of City of Panaji/Chief Officer of Municipal Council in the prescribed format (Form I) along with the certificate issued by the Deputy Collector in view of Circular No.16/11/90/RD(PF)/2527 dated 24/07/2025 and the processing fees of ₹ 10 by affixing a court fee stamp or special adhesive stamp.

The Commissioner/ Chief Officer on receipt of application and upon verification of documents, if the claim is found to be in order, may issue a certificate in the prescribed proforma (Form II), upon payment of fees of ₹1000.

All such applications shall be disposed off by the Commissioner/ Chief Officer within a period of 7 days.

This Circular is issued with the approval of the Government.



(Brijesh D. Manerkar)
Director of Urban Development

The proforma for the application and the certificate is enclosed.

To,

1. The Director, Department of Printing and Stationery.
2. The OSD to the Hon'ble Chief Minister, Secretariat, Porvorim-Goa.
3. The OSD to the Hon'ble Minister (UD), Secretariat- Porvorim- Goa.
4. The PA to Secretary (UD), Urban Development, Porvorim-Goa.
5. The Chief Officer.....Municipal Council.
6. The Commissioner of CCP